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Issuing Officer.....

Receipt No:.....

Date .....

**THE UNIVERSITY OF ZAMBIA  
APPLICATION FOR ADMISSION TO  
POSTGRADUATE STUDY**

**INSTRUCTIONS**

A copy of this form should be completed and submitted to the Director, Directorate of Research and Graduate Studies, University of Zambia. P.O. Box 32379, Lusaka, together with copies of certificates, transcripts of results and other documents relevant to your application stated below and the appropriate fee of K150.00 for Zambians and \$60 Dollars for non-Zambians. Please note that personal cheques and postal orders are not accepted.

**SECTION A  
PERSONAL DATA**

1. **Prof/Dr/Mr./Mrs/Miss**.....  
SURNAME (Last Name)
2. **Other names**.....  
First Name/Middle Names
3. **Postal Address**.....  
.....
4. **E-mail address**.....
5. **Phone Number (Business)**..... **Fax**..... **Res.Tel: No**.....
6. **Nationality**..... **Sex: Male/Female**.....
7. **National Registration Card Number/Passport Number**.....
8. **Place of Birth**..... **Date of Birth**.....
9. **Marital Status:- Single/Married/Divorced/Widowed**.....
10. **Number of Children**.....
11. **Country in which you are now living**.....

12. **Name and address of Parent, Guardian or Next of Kin**.....

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Application No..... School.....

FINAL COMMENT.....ACCEPTED/REJECTED

**SECTION B**

13. **EDUCATION**

Last School Attend.....

Qualification Obtained.....

Date.....

14. **UNIVERSITY EDUCATION**

**First Degree                      Second Degree                      Third Degree**

Title of Degree.....

Date of Graduation.....

Field of Specialization.....

15. **OTHER ACADEMIC OR PROFESSIONAL QUALIFICATIONS**

Institution	Qualification	Date Obtained
.....	.....	.....
.....	.....	.....
.....	.....	.....

16. Are you currently studying?      Yes.....      No.....

If Yes, Please specify.....

17. **MASTERS DEGREE APPLIED FOR**

Title of Degree.....

Field of Study.....

School/Department:.....

Make a brief statement of not more than 200 words on your proposed/study/research.  
This should be done on a separate sheet: Not applicable to Diploma Applicants.  
Also make a brief statement explaining why you have chosen to apply to postgraduate study.

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**SECTION C**

18. EMPLOYMENT

Present Employment.....  
Employer.....  
Date of employment.....  
Nature of Employment (give details).....  
.....  
.....

19. PREVIOUS EMPLOYMENT (List under the following headings):

<b>Date(s) From:</b>	<b>To:</b>	<b>Employer</b>	<b>Nature of Employment</b>
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....

20. REFERENCES

There should be 3 references, (2) Two academic and (1) One professional and you are to indicate the names and address of each referee in this section and also ensure that references from these people reach the Directorate in good time. Soliciting for references to support your application is your responsibility. Your application is incomplete without supporting references.

(i) A person who may comment on your academic qualifications:

Name:.....	Name.....
Position Held:.....	Position Held:.....
Postal Address:.....	Postal Address.....
.....	.....

(ii) A person who may comment on your academic qualifications:

Name:.....	Name.....
Position Held:.....	Position Held:.....
Postal Address:.....	Postal Address.....
.....	.....

(iii) A person who may comment on your professional work:

Name:.....

Position Held:.....

Postal Address:.....

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21. FINANCES

Name of Sponsor(s).....

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**SECTION E**

22. OTHER INFORMATION

If you wish to give additional information which has a bearing upon your application, please do so on the space provided or on a separate sheet and append a copy to each of your application forms.

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**Signature of Applicant**

.....

**Date**

**Deposit a non –refundable processing fee of K150 in the account below**

**BANK NAME - ZANACO**

**BRANCH - ZANACO CAIRO BUSINESS CENTRE**

**ACCOUNT NAME: UNZA /ZOU**

**ACCOUNT NUMBER: 0382200300379**

**SECTION F**

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	Signature of Officer Making entry
Date of receipt of Application.....	.....
Date receipt Acknowledged.....	.....
Result of Application.....	.....
Receipt No. of Application Fee.....	.....
Date result Communicated.....	.....
Documents Received	.....
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Date documents returned (where applicable)	.....
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